



LOS ANGELES COUNTY COMMISSION ON HIV

3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748
www.hivcommission-la.info

While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES

June 24, 2008

Approved
1/27/2009

| MEMBERS PRESENT | MEMBERS ABSENT | PUBLIC | PUBLIC (cont.) | HIV EPI AND OAPP STAFF |
|-------------------------------|-----------------------------|-----------------|-----------------|----------------------------|
| Jeff Goodman, <i>Co-Chair</i> | Kathy Watt, <i>Co-Chair</i> | Bill Brown | Rich Mathias | Juhua Wu |
| Mario Chavez | Eric Daar | Teresa Castillo | Trip Oldfield | |
| Douglas Frye | Anna Long | Jim Chud | Jane Price | COMM STAFF/ CONSULTANTS |
| Joanne Granai | | Miki Jackson | Jill Rotenberg | |
| Michael Green | | Mike Johnson | Natalie Sanchez | |
| Bradley Land | | Anita Le | | |
| Quentin O'Brien | | Seth Levy | | Craig Vincent-Jones |

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Priorities and Planning (P&P) Committee Agenda, 6/24/2008
- 2) **Minutes:** Priorities and Planning (P&P) Committee Minutes, 6/17/2008
- 3) **Matrix:** Grant Year 17 Ryan White Part A & B Expenditures by Service Categories as of 2/29/2008, 6/24/2008
- 4) **Matrix:** Grant Year 18 Ryan White Part A & B Expenditures by Service Categories as of 5/31/2008, 6/24/2008
- 5) **List:** Ryan White Part A/B Expenditures by Service Category Summary Key, 6/10/2008
- 6) **Matrix:** Year 18 and Year 19 Rankings and Allocations, 6/24/2008
- 7) **List:** Ryan White Program Service Category Definitions, 5/14/2008
- 8) **Presentation:** Other Streams of Funding for HIV/AIDS Services, 6/24/2008

1. **CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:40 pm. Committee members introduced themselves and, since the meeting would focus on allocations, identified agency affiliations.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 6/17/2008 P&P Committee Meeting minutes with a revision to reflect that Anna Long had been present (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** Ms. Castillo asked that if SPN focus group questions could be provided in advance. Mr. Vincent-Jones said it had been considered, but they decided against it because people would come to the focus groups prepared with answers. There would be a professional facilitator at the focus forums.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no items for follow-up.
7. **CO-CHAIRS' REPORT:** Mr. Goodman noted the July 15th meeting, 1:30 to 4:30 pm. would address appeals and directives.

Priorities and Planning (P&P) Committee Meeting Minutes

June 24, 2008

Page 2 of 3

8. **FINANCIAL REPORTS:** Mr. Vincent-Jones provided the revised YR 17 and preliminary YR 18 reports. A few format revisions were being made. NCC funds were \$17.2 million, but not all was reflected on the Commission's reports since some was used for prevention and other purposes. Dave Young would present a full report at the next meeting.

9. YR 19 PRIORITY- AND ALLOCATION-SETTING:

A. OAPP Allocation Recommendations:

- Mr. Goodman noted the OAPP recommendations provided at the last meeting and requested that recommendations for changes include what category(ies) would be decreased to fund an increase.
- Dr. Green provided information on previous questions. Residential Substance Abuse Treatment was not included in the lifetime 24-month HRSA cap. On separate Hospice and Skilled Nursing Facility Services recommendations, OAPP preferred to retain a joint allocation for ease of managing the single provider contract especially as Hospice only served two clients for the last year at \$16,000 or about 0.01%. The current contract went beyond YR 19. Mr. Vincent-Jones noted the standards were being separated as the services were different. Dr. Green supported separate standards and suggested Home-Based Hospice be considered. OAPP agreed to streamline Legal Services and Nutrition Support Services by funding one wholly with Part A/B and the other with NCC. Benefits specialists were mostly paid via Case Management contracts with the dedicated 2% reflected breaking out the current Case Management, Psychosocial portion.
- Mr. Goodman said he and Kathy Watt recommended shifting Nutrition Support and Legal Services to NCC with 1% going to Case Management, Transitional and the other 0.5% to Referral Services. They felt community resources were also available for Nutrition Support, but Ms. Granai noted those could not be tracked whereas a client who discontinued Nutrition Support was a red flag for providers that s/he might have dropped out of care. Mr. Mathias said agencies had fixed infrastructure expenses for it. Mr. Chavez added food per client had decreased over time. Ms. Sanchez and Ms. Castillo agreed the need was discussed regularly. Dr. Green noted the suggested shift did not balance Part A/B and NCC funds, but added a burden to NCC that might not be sustainable. Mr. Johnson felt, as Legal Services was also due to be reviewed and was partially funded by NCC, moving it to full NCC would enhance flexibility and streamline funding.
- Mr. Johnson suggested increasing Oral Health, but Dr. Green noted the new \$500,000 in MAI funds had not been out long enough to evaluate its effect. Existing Part A/B was about \$1 million.
- ➡ It was agreed to maintain one joint 2% allocation for Hospice and Skilled Nursing Facility services.
- ➡ It was agreed that OAPP would report back on its upcoming reviews of the Language Services, Legal Services, Nutrition Support, and Home-Based Case Management categories with a view toward further allocation adjustments if warranted.
- ➡ It was noted that directives, to be developed at the next meeting, would clarify that de-allocating Part A/B funds did not inherently recommend lack of support for a category but could mean a preferred means of funding it, such as NCC.

MOTION #3 (Land/O'Brien): Approve the slate of Core Medical Services allocations as recommended by OAPP (*Passed by Consensus*).

Core Medical Services

| Service Category | YR 18 Ranking | YR 19 Ranking | YR 18 Allocation | YR 19 Allocation |
|--|---------------|---------------|-------------------|-------------------|
| Medical Outpatient | 1 | 1 | 56.0% | 58.0% |
| ADAP Enrollment | 2 | 2 | 0.0% | 0.0% |
| Medical Specialty | 3 | 3 | 1.1% | 1.5% |
| Local Pharmacy Assistance | 6 | 4 | 0.0% | 0.0% |
| Oral Health Care | 4 | 6 | 3.7% | 3.7% |
| Mental Health, Psychiatry | 5 | 7 | 2.5% | 2.5% |
| Mental Health, Psychotherapy | 7 | 8 | 6.5% | 6.5% |
| Case Management, Medical | 10 | 9 | 0.7% | 1.5% |
| Early Intervention Services | 21 | 10 | 0.0% | 0.0% |
| Health Insurance Premium and Cost-Sharing Assistance | 14 | 11 | 0.0% | 0.0% |
| Substance Abuse, Treatment | 9 | 13 | 0.0% | 0.0% |
| Treatment Education | 23 | 18 | 3.3% | 3.3% |
| Medical Nutrition Therapy | 24 | 19 | 0.6% | 1.0% |
| Skilled Nursing Facility | 32 | 26 | 1.0% ¹ | 2.0% ² |
| Home Health Care | 26 | 27 | 0.0% | 0.0% |
| Hospice | 32 | 29 | 1.0% ¹ | 2.0% ² |
| HIV Counseling and Testing in Care Settings | 19 | 34 | 0.0% | 0.0% |

Priorities and Planning (P&P) Committee Meeting Minutes

June 24, 2008

Page 3 of 3

MOTION #4 (Frye/Goodman): Approve the slate of Support Services allocations as proposed by OAPP and moving 0.5% from Legal Services to enhance Case Management, Transitional (*Passed by Consensus*).

Support Services

| Service Category | YR 18 Ranking | YR 19 Ranking | YR 18 Allocation | YR 19 Allocation |
|---------------------------------------|-----------------|---------------|------------------|------------------|
| Benefits Specialty | 15 | 5 | 0.0% | 2.0% |
| Substance Abuse, Residential | 8 | 12 | 6.5% | 6.5% |
| Case Management, Psychosocial | 11 | 14 | 9.8% | 6.0% |
| Residential, Transitional | 12 | 15 | 3.7% | 0.0% |
| Residential, Permanent | 13 | 16 | 0.0% | 0.0% |
| Transportation | 22 | 17 | 1.9% | 1.9% |
| Nutrition Support | 25 | 20 | 1.1% | 1.1% |
| Legal Services | 17 | 21 | 0.5% | 0.0% |
| Case Management, Transitional | 29 | 22 | 0.0% | 1.5% |
| Direct Emergency Financial Assistance | 30 | 23 | 0.0% | 0.0% |
| Case Management, Housing | NA ³ | 24 | 0.0% | 0.0% |
| Language Services | 31 | 25 | 0.1% | 0.0% |
| Case Management, Home-based | 28 | 28 | 0.0% | 1.0% |
| Child Care | 34 | 30 | 0.0% | 0.0% |
| Workforce Entry/Re-entry Services | NA ³ | 31 | 0.0% | 0.0% |
| Rehabilitation Services | 33 | 32 | 0.0% | 0.0% |
| Health Education/Risk Reduction | 20 | 33 | 0.0% | 0.0% |
| Outreach Services | 18 | 35 | 0.0% | 0.0% |
| Referral Services | 16 | 36 | 0.0% | 0.0% |
| Peer Support | 27 | 37 | 1.0% | 0.0% |
| Respite Care | 36 | 38 | 0.0% | 0.0% |
| Permanency Planning | 35 | 39 | 0.0% | NF ⁴ |
| Psychosocial Support Services | NA ³ | 40 | 0.0% | 0.0% |

¹ Service category was combined in Year 18.

² OAPP did not have specific recommendations for these service categories.

³ Service category was not ranked in Year 18.

⁴ Not fundable by Part A and B.

10. **2009 COMPREHENSIVE CARE PLAN:** There was no report.
11. **DATA SUMMIT PLANNING:** There was no report.
12. **SERVICE PROVIDER NETWORKS:** The item was postponed.
13. **GEOGRAPHIC ESTIMATE OF NEED:** The item was postponed.
14. **OTHER STREAMS OF FUNDING:** The item was postponed.
15. **STANDING SUBCOMMITTEES:** There were no reports.
16. **COMMITTEE WORK PLAN UPDATE:** The item was postponed.
17. **NEXT STEPS:** The item was postponed.
18. **ANNOUNCEMENTS:** There were no announcements.
19. **ADJOURNMENT:** The meeting was adjourned at 3:15 pm.